



City of Laramie

Community Development Department
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MINUTES

Laramie Planning Commission

March 24, 2008 4:30 PM
City Council Chambers
406 Ivinson, Laramie, WY
(City Hall)

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.

1. CALL TO ORDER/ ROLL CALL

Meeting convened at 4:45 p.m.

Members present: Kaye Willis, Anne Larsen, Tim Nyquist and Vicki Henry

Members absent: Dave Paulekas, John Hester and Scott Mullner

There was a quorum present at all times.

Council Liaison: Jodi Guerin

Staff present: Peter Wysocki, Charles Bloom and Sara Davis

Guest Speakers: None

2. APPROVAL OF AGENDA AND MINUTES

Minutes of the February 11, 2008 meeting-

Minutes were postponed due to insufficient amount of members present at February 11, 2008 meeting to vote on the minutes.

Minutes of the February 25, 2008 meeting-

Minutes were postponed due to insufficient amount of members present at February 25, 2008 meeting to vote on the minutes.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

No comments.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

No items.

5. DISCLOSURES

No disclosures.

6. CURRENT PLANNING PROJECTS

NEW BUSINESS:

6-A. Fox Run Estates Subdivision Identification Sign

Mr. Bloom presented the staff report.

Ms. Larsen asked if this sign is dealing with the detention pond height. Mr. Bloom responded that it did not.

Ms. Larsen asked if this request was a variance. Mr. Bloom responded that it is not a variance.

Ms. Larsen asked why the Zoning Board of Adjustment did not approve this request. Mr. Bloom responded that the Board was unable to meet the findings required for approval.

Mr. Nyquist motioned to approve installation of the subdivision identification sign as illustrated in Attachment 4 exclusive of the proposed four foot setbacks from rights-of-way shown on the drawing and subject to all staff's recommended conditions.

Ms. Larsen seconded the motion.

Ms. Willis, Ms. Larsen, Ms. Henry and Mr. Nyquist approved the motion. Mr. Paulekas, Mr. Mullner and Mr. Hester were absent. Motion approved unanimously.

OLD BUSINESS:

No items.

7. LONG RANGE PLANNING PROJECTS

No items.

8. REVIEW AND DISCUSSION OF ZONING BOARD OF ADJUSTMENT POLICIES AND PROCEDURES

Mr. Wysocki quickly reviewed the Zoning Board of Adjustment Policies and Procedures with the Planning Commission. Mr. Wysocki noted that the Planning Commission will also be acting as the Solar Board of Appeals and Board of Nuisance Appeals. Additionally, Mr. Wysocki noted that the Planning Commission will be acting as the Zoning Board of Adjustment at the April 14, 2008 for two variance cases.

Ms. Larsen asked for the date of when the handbook was written. Staff replied that the document was written sometime between 2005 and 2006. Staff added that they will investigate to find out the actual date and inform the Planning Commission.

Mr. Nyquist noted that pages 17, 35 and 75 of the Board of Adjustment and Solar Board of Review Member Handbook were not readable and requested legible copies of these pages be distributed to the Planning Commission.

9. ADJOURNMENT

Ms. Willis adjourned the meeting at 5:06 p.m.

Dave Paulekas, Planning Commission Chair

Date

Respectfully submitted ~ Sara Davis, Administrative Assistant

Date